



Peopleatwork-hellas is the companies' effective partner in recruiting and employees' development, the human resources boutique-agency which can focus effectively and professionally on the needs of both companies and candidates.

Our client is a commercial company in the food sector, looking for a dynamic and well promising young candidate to add in its exports team, based in **Alexandria Imathias** Area.

EXPORTS officer
(code EXPA-21)

The Role: Contribution in the effective support of the exports department

Qualifications:

- Degree in Business Administration, Marketing or International Trade
- **2 years experience** in commercial support or logistics duties, preferably focusing on foreign markets: effective customer service, daily exports routine (supplies, customer balance sheets, logistics, files-keeping, etc)
- Excellent use of MS OFFICE (word, excel, internet) and CRM
- Excellent command in English and Greek. Good command of a 2nd foreign language, preferably Russian or any Asian language
- Effective communications skills, a team player willing to take initiative and focus on results
- Flexible working hours
- Focusing on customer service
- Holder of a driving license, independent transportation to and from work

All candidates meeting the position requirements are asked to submit their cv, stating the position code in careers@peopleatwork-hellas.gr

We inform all candidates that during the procedure of cv submission and candidates' evaluation, they will be asked to provide their consent for their personal data to be processed and forwarded to the company in question.

All candidacies receive an answer
and are treated with confidentiality and professionalism.